HALFF

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LETTER OF TRANSMITTAL

To:	Mike Keenum, PE	**Date:**	January 19, 2012
From:	Erin Atkinson, PE, CFM, GISP	**AVO:**	27800
Email:	eatkinson@halff.com	**Project:**	Sanborn Contour Clipping

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via ___ the following:

☐ Shop Drawings ☐ Prints ☐ Plans ☐ Drawings ☐ Specifications
☐ Copy of letter ☐ Report(s) ☒ CD/DVD ☐ Other: _____

VIA: ☐ Hand Delivery ☐ US Postal Service ☐ Courier ☒ Overnight Express

THESE ARE TRANSMITTED as checked below:

☐ For approval ☐ Approval as submitted ☐ Resubmit ___ copies for approval
☒ For your use ☐ Approved as noted ☐ Submit ____ copies for distribution
☒ As requested ☐ Returned for corrections ☐ Return ____ corrected prints
☐ For review/comment ☐ Other: _____

ITEMS SENT:

- Sanborn Esri geodatabase containing LiDAR based contours as a single dataset
  - Data originally provided to Halff by City of Lubbock
- Sanborn contours clipped to 16-panel tile index as saved in shapefile format

COMMENTS:

SIGNED: _____

COPIES:

☒ File ☐ Owner ☐ Contractor ☐ Other: